

MARKETS COMMITTEE

Wednesday, 8 May 2019

Minutes of the meeting of the Markets Committee held at Committee Rooms, 2nd Floor, West Wing, Guildhall on Wednesday, 8 May 2019 at 11.30 am

Present

Members:

James Tumbridge
John Chapman
Matthew Bell
Peter Bennett
Mark Bostock
Deputy Kevin Everett
Michael Hudson
Deputy Henry Jones
Gregory Lawrence

Deputy Edward Lord
Alderman Bronek Masojada
Deputy Robert Merrett
Andrien Meyers
Deputy Brian Mooney
Deputy Joyce Nash
John Petrie
John Scott
Deputy Dr Giles Shilson

Officers:

Mark Sherlock	- Markets and Consumer Protection Department
Ben Milligan	- Markets and Consumer Protection Department
Jon Averbs	- Markets and Consumer Protection Department
Donald Perry	- Markets and Consumer Protection Department
Daniel Ritchie	- Department of Markets and Consumer Protection
Andrew Fothergill	- Comptroller & City Solicitor's Department
Alistair MacLellan	- Town Clerk's Department
Peter Young	- City Surveyor's Department
Leyla Dervish	- Chamberlain's Department
Julie Smith	- Chamberlain's Department
Antoinette Duhaney	- Town Clerk's Department

1. CHAIR

Deputy Nash moved, it was duly seconded and

RESOLVED – That Alderman Masojada takes 'the chair' until the election of a Chairman for the ensuing year is concluded.

2. APOLOGIES

Apologies were received from Nicholas Bensted-Smith, Alderman David Graves, Ian Seaton and Mark Wheatley.

Alderman Bronek Masojada in the Chair

3. MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA

No declarations were made.

4. ORDER OF THE COURT OF COMMON COUNCIL

RESOLVED – That the order of the Court of Common Council be received.

5. ELECTION OF CHAIRMAN

The Committee proceeded to elect a Chairman in accordance with Standing Order No. 29.

The Town Clerk read out a list of Members eligible to stand as Chairman. James Tumbridge being the only Member indicating his willingness to stand it was

RESOLVED – That James Tumbridge be duly elected as Chairman for the ensuing year.

Mr Tumbridge thanked Members for their support.

6. ELECTION OF DEPUTY CHAIRMAN

The Committee proceeded to elect a Deputy Chairman in accordance with Standing Order No. 30. The Town Clerk read out a list of Members eligible to stand as Deputy Chairman and John Chapman and Deputy Robert Merrett put themselves forward for this position. A ballot then took place to elect the Deputy Chairman and there was found to be 10 votes for John Chapman and 8 votes for Deputy Robert Merrett and it was

RESOLVED – That John Chapman be duly elected as Deputy Chairman for the ensuing year. Mr Chapman thanked the Committee for their support.

James Tumbridge in the Chair

7. PUBLIC MINUTES

RESOLVED – That the public minutes of the meetings held on 6th March and 3rd April 2019 be approved as a correct record.

Note

The Committee requested that going forward a list of outstanding actions be reported to each meeting.

8. APPOINTMENT OF REFERENCE SUB COMMITTEE AND RELOCATION OF MARKETS WORKING PARTY

The Committee considered a report of the Town Clerk regarding the appointment of a Reference Sub Committee and Relocation of Markets Working Party for the ensuing year. The Town Clerk reported that following the despatch of papers for this meeting, advice had been received that in the light of changes to the Committee terms of reference agreed by the Court of

Common Council on 25th April 2019, the Working Party was no longer required. As an alternative to appointing the Working Party, the Committee was recommended to consider whether any additional work could be progressed by the Reference Sub-Committee rather than establishing a separate body.

Members had mixed views on the merits of establishing a separate Working Party. Some Members felt that the working Party had a wealth of knowledge and gave a valuable steer to the Committee and also supported the Committee in holding the Capital Buildings Committee to account. However, the majority of Members were of the view that in light of the changes to the Committee's terms of reference, there was no longer a role for the Working Party and going forward, it was felt that matters previously considered by the Working Party in respect of the Markets Consolidation Project, could be determined by the Reference Sub-Committee as necessary.

RESOLVED – That the terms of reference of the Reference Sub Committee be agreed, with a revised composition of 11 members (Chairman, Deputy Chairman and 9 other members) and a membership for the ensuing year as follows:

- James Tumbridge (Chairman)
- John Chapman (Deputy Chairman)
- Peter Bennett
- Mark Bostock
- Deputy Kevin Everett
- Michael Hudson
- Deputy Edward Lord
- Deputy Brian Mooney
- Deputy Robert Merrett
- Deputy Joyce Nash
- John Scott

9. **BREXIT UPDATE**

The Director of Markets and Consumer Protection advised that there was nothing to report.

10. **MARKETS SUPERINTENDENTS UPDATES**

Smithfield

- A Street Party will be held on Sunday 25th August 2019 as an annual continuation of Culture Mile events held within the City. It will be on a smaller scale to the Smithfield 150th anniversary party last year but will still involve some road closures around the Market.
- There had been a reduced car parking uptake on the 2 concessionary Easter nights/days. There were 64 less vehicles compared to the same period for 2018. Trade was down slightly compared to Easter 2018. The 6 monthly Superintendent's car park update report would be presented to the Committee in September 2019.

New Spitalfields

- An update on City Harvest would be presented to the next meeting.
- The investigation into the customer fatality at the market was ongoing and officers had no further information at present.
- Tenders for CCTV provision at the market were being assessed.

Billingsgate

- Subject to the agreement of the Committee, a rapid Electrical Vehicle Charging Point was to be installed at Billingsgate Market Car Park. (details in late report)
- The Market Superintendent was attending the National Association of British Market Authorities/National Market Traders Federation All Party Parliamentary Group Parliamentary Reception on 14th May 2019.
- Billingsgate Market had received a grant from the Maritime Management Organisation of approximately £13,500 for the purchase of a new electric vehicle.
- The Market Superintendent was working closely with the GLA who are hosting the forthcoming International Markets Conference to facilitate the numerous requests they had received from delegates for tours of Billingsgate.

RESOLVED – That the updates be noted.

11. **MARKETS BUSINESS PLAN UPDATE - QUARTER 3 2018/19**

The Committee considered a report of the Director of Markets and Consumer Protection providing an update on progress against the Key Performance Indicators. Officers reported that there was a report on the non-public agenda with details of the level of debt arrears.

RESOLVED – That the report be noted.

12. **MARKETS COMMITTEE RISK**

The Committee considered a report of the Director of Markets and Consumer Protection updating Members on satisfactory measures in place to meet the requirements of the Corporate Risk Management Framework.

Officers reported that

- Risk MCP-PHPP001 - Brexit impact on Port Health had been deleted as this was no longer relevant to the Markets Committee.

- Risk MCP-BG 001 - Workplace Traffic Management Billingsgate had been increased to “Amber.”
- Risk MCP-SM008 - Fire Alarm Panel Performance Smithfield was flagged up as ongoing.

RESOLVED – That the report and the actions taken by the Director of Markets and Consumer Protection to monitor and manage risk effectively be noted.

13. QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE

There were no questions.

14. ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT

- With the agreement of the Committee, the Chairman accepted a late report from the Director of Markets and Consumer Protection regarding the installation of a Rapid Vehicle Charge Point at Billingsgate Market.
- Deputy Joyce Nash reported that the Annual City Residents Meeting was to be held later that day which Members were welcome to attend.

15. RAPID ELECTRIC VEHICLE CHARGE POINT INSTALLATION AT BILLINGSGATE MARKET

The Committee considered a report of the Director of Markets and Consumer Protection regarding proposals to install a Rapid Electric Vehicle Charge Point in Billingsgate Market Car Park.

The Committee was advised that the supplier would meet all installation and associated maintenance costs. The City of London Corporation would receive a share of the profits from usage of the charging point as well as income from a rental fee for the use of the designated parking spaces.

RESOLVED – That the installation of one Rapid Electrical Vehicle Charge Point at Billingsgate Market Car Park and the rental of two designated parking spaces to the supplier, at no cost to the City of London Corporation be approved.

16. EXCLUSION OF THE PUBLIC

RESOLVED – That under Section 100A(4) of the Local Government Act 1972, the public be excluded from the meeting for the remaining items of business on the grounds that they involve the likely disclosure of exempt information as defined in Paragraph 3 of Part I of Schedule 12A of the Local Government Act.

17. NON-PUBLIC MINUTES

RESOLVED – That the non-public minutes of the meetings held on 6th March and 3rd April 2019 be approved as a correct record subject to corrections to the 3rd April minutes.

18. **TENANCIES AT WILL AND ASSIGNMENTS (PERIOD 01.12.18 - 31.03.19)**
The Committee considered a report of the Director of Markets and Consumer Protection on tenancies at will and assignments.

RESOLVED – That the report be noted.

19. **MARKETS DEBT ARREARS - PERIOD ENDING 31 MARCH 2019**
The Committee considered a report of the Director of Markets and Consumer Protection on markets debt arrears for the period ending 31 March 2019.

RESOLVED – That the report be noted.

20. **NON-PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**
The Committee considered one non-public question.

21. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE COMMITTEE AGREE SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**
There were no urgent items.

The meeting ended at 12.55 pm

Chairman

**Contact Officer: Antoinette Duhaney, 020 7332 1408,
antoinette.duhaney@cityoflondon.gov.uk**